



Date: 07/05/2015

Ref: AITH/CIR/01/2015

CIRCULAR

It is here by informed that there will be a stakeholders meeting on 08/05/2015 at 03:00 PM at chairman room. All members are requested to please attend without fail.

Agenda:

- Institution IQAC formation

Principal

Copy to: 1. Principal

2. All the HODs

3. IQAC coordinator and members

4. AO



Agenda:

- Welcome note by principal.
- Review on existed committees
- All stakeholders suggestions
- Composition of IQAC
- Any other discussion

IQAC minutes of meeting (08th May 2015):

1. The meeting started with a welcome note by Principal –Chairperson.
2. Introduction of all stakeholders.
3. IQAC importance to our institution and its factions explained by principal.
4. Stakeholders are suggested to involve all category members in this quality cell.
5. Alumni president and wise president involved also very important in college IQAC.
6. Principal said that senior teachers are also IQAC members from each department.
7. The meeting ended with the note of thanks from the coordinator.

Chairperson



ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES

Piglipur, Batasingaram (Panchayat), Abdullapurmet (Mandal), R.R. Dist., Hyderabad 501
512. A.P.

(Approved by AICTE & Affiliated to JNTU, Hyderabad) College Code T8

Ref: AITH/CIR/IQAC/01/2015

Date: 21.05.2015

CIRCULAR

The IQAC Coordinator, Members and all HODs are informed to attend the IQAC meeting to be held on 22nd May 2015 in Principal chamber at 3:00 P.M

Agenda:

- Institution Committees
- Selection of committee members and conveners

Chairperson

Copy to: 1. Principal

2. All the HODs
3. IQAC coordinator and members
4. AO



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Internal Quality Assurance Cell

Minutes of Meeting held on 22nd May 2015 in Principal Chamber at 3.00 P.M.

Members:-

S.No	Designation	Nominee	Name
1	Chairperson	Principal	Dr. R.Ramesh Reddy
2	Management Representative	Executive Director	C. Abhishek Reddy
3	Senior Administrative Officers	Administrative Manager	Mr. A.Subramanyam Reddy
		Account Officer	Mr. K. Anjneyulu
4	Members	Teachers (HoDs)	J. Sreedhar
			V. Rama Krishna
			K.ASHOK
			KAL Gandhi
			CH. Tilak
			G. Kiran Kumar
			PLSP Raja Rao
5	Member (From Local Society)	Thasildar	M. venkat Reddy
6	Members	Student	Final year students a Boy and Girl nominated by concerned heads in each academic year
7	Member	Alumni	
8	Member	Industrialist	
9	IQAC Director	Associate Professor	PLSP Raja Rao
10	IQAC Co-Ordinator	Assistant Professor	J. Shankar



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Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 8th May 2015.
- Reformation of institution committees and modifications with new members if any required.
- Plan of action for next Academic Year (2015-16).
- Any other discussion

IQAC minutes of meeting (22nd May 2015):

- 1) The meeting started with a welcome note by Principal –Chairperson.
- 2) All the members approved the minutes of last meeting.
- 3) IQAC revised the 2014-15 academic year committees performance and given instructions to enhance the functionalities.
- 4) Some committees are reformed with new members/conveners based and requirement and their performance.
- 5) New committees also formed by IQAC for academics improvements.
- 6) The meeting ended with the note of thanks from the coordinator.

Chairperson



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Ref: AITH/CIR/IQAC/02/2015

Date: 07.07.2015

CIRCULAR

All the IQAC Coordinator, Members are informed to attend the IQAC meeting to be held on 8th July 2015 in Principal chamber at 03:00 P.M

Chairperson

- Copy to:**
1. Principal
 2. All the HODs
 3. IQAC coordinator and members
 4. AO



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Internal Quality Assurance Cell

Minutes of Meeting held on 8th July 2015 in Principal chamber at 03:00 P.M

Members:-

S.No	Designation	Nominee	Name
1	Chairperson	Principal	Dr. R.Ramesh Reddy
2	Management Representative	Executive Director	C. Abhishek Reddy
3	Senior Administrative Officers	Administrative Manager	Mr. A.Subramanyam Reddy
		Account Officer	Mr. K. Anjneyulu
4	Members	Teachers (HoDs)	J. Sreedhar
			V. Rama Krishna
			K.ASHOK
			KAL Gandhi
			CH. Tilak
			G. Kiran Kumar
			PLSP Raja Rao
5	Member (From Local Society)	Thashildar	M. venkat Reddy
6	Members	Student	A.ANIL KUMAR (14T81A0201)
7	Members	Student	R.PRATYUSHA (15T85A0215)
8	Member	Alumni	B.Ravinder reddy
9	Member	Industrialist	Surya Prakash
10	Member Director	Associate Professor	PLSP Raja Rao
11	Member Co-Ordinator	Assistant Professor	J. Shankar



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Agenda:

- Welcome note by Chairperson and Confirmation of last IQAC meeting held on 22nd May 2015.
- Introduction of all committee members and conveners
- Review and assessment of all academic and other activities during last academic year (2014- 15).
- Plan of action for next Academic Year (2015-16).
- Co-curricular and extracurricular activities
- Any other discussion

IQAC minutes of meeting (8th July 2015):

1. The meeting started with a welcome note by Principal –Chairperson.
2. All the members approved the minutes of last meeting.
3. Introduction of all committee members and conveners and given the instructions regarding their committees functions.
4. IQAC suggested to all HODs that to establish and develop perfect conceptual approach between industry and institute with More MOU'S.
5. IQAC reviewed the annual report of last academic year (2014-15).
6. The IQAC approved the academic plan and implement process for next academic year (2015-16).
7. IQAC discussed on field trips and Industry based projects.
8. The Committee has taken few decisions regarding developments in academics like live projects, new teaching and learning methods and student journals in digital library etc.
9. The committee instructed to TPO about On-Line and Off-Line Training Sessions.

10. The committee was given instructions to motivate students for co curricular and extracurricular activities.
11. The committee discussed on 2014-15 results and given suggestions to all HODs and staff for better improvement.
12. The committee was given instructions to staff selection committee about faculty requirement as per student intake.
13. Committee had given the instructions to the staff about participation in Faculty Development Programs, Workshops, Conferences, Journals and Seminars etc.
14. The meeting ended with the note of thanks from the coordinator.

Chairperson

